

Appendix A



COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL

Act 44 Auditee Reporting Form (School District Audits)

The Department of the Auditor General provides this form for every school district to report its adoption of the Department's recommendations in its most recent audit pursuant to Act 44 of 2017 amendments to The Fiscal Code regarding Auditee reporting requirements and the Department's STATEMENT OF POLICY and FORM in 4 Pa. Code Part XIV published in the Pennsylvania Bulletin on February 10, 2018.

Within **120 business days** of the publication of the audit listed below, the school district must submit a response to the Department detailing the adoption of the Department's recommendations, or the reason why recommendations have not been adopted.

AUN:	101268003	School:	Uniontown Area School District	CAN:	108984
Audit Period:	July 1, 2013 to June 30, 2017	Findings:	One	Recommendations:	Four

District Response: (Textbox below will expand or attachments can be added as necessary)

Finding: The District failed to maintain adequate safety plans and had weaknesses in its bullying prevention policy and related procedures.

Response: Since the completion of the Audit, the District has created a district wide "All Hazards School Safety Plan". The Chief of Police utilized a model All Hazards Plan that was provided by Michael Bookser from the Emergency Planning and Response Management Coordinator from the Center for Safe Schools. The Uniontown Area School District Board Members approved the development of the All Hazards Plan at their regular meeting on June 28, 2018. The Board Members approved the first reading of the All Hazards Plan at their regular meeting on August 16, 2018. The Board members approved the final reading of the All Hazards Plan at their regular meeting on November 11, 2018. The All Hazards will be reviewed regularly, forwarded to the school board for approval of any changes, and disseminated to the appropriate emergency response agencies. Some of the changes to the current plan will include the installation of a door numbering system modeled from the Center for Safe Schools example,

a digital radio upgrade which will allow direct communication with all schools and Fayette County 911, the location of recently installed Knox boxes, documentation that master keys to every building were provided to the Pennsylvania State Police and the Uniontown City Police, and the implementation of two reporting systems, namely, the School Messenger Tip Line and the Safe2Say Something reporting system.

The Uniontown Area School District has also taken steps to strengthen its bullying policy. The District added the consequences that students receive for bullying into the policy. The District has also posted the bullying policy in every main office and classroom throughout the District. In addition, all Safe2Say fliers were posted in every building throughout the District and every required student, teachers, and other staff members were all trained on the Safe2Say Something reporting system. Guidance counselors and teachers follow the bullying prevention and complaint procedures. At the beginning of every school year, the Principals conduct class meetings and hold Bullying prevention kickoffs. Throughout the year, monthly meetings are held with staff members and ways to prevent bullying are discussed. Each building guidance counselor is responsible for tracking bullying reports and ensuring the complaints are properly and promptly handled. The Uniontown Area School District Board Members approved the addition(s) to the bullying policy at its regular meeting on October 1, 2018.

Note: Pursuant to Section 1.5 of Act 44, if the Auditee fails to respond to the Department's recommendations within **120 business days**, the Department will notify the Governor and the Chairpersons and Minority Chairpersons of the Appropriations Committees of the Senate and the House of Representatives, which may consider an Auditee's failure to respond to the Department's audit when determining the Auditee's future appropriations.